

Quarter 4 and Year End 2024/25 Action Report

Status	
Overdue	38
In Progress	2
Completed	56

Theme COMMUNITY

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
COMM11.01 Continue to work with partners and stakeholder to join up services	Customer engagement	Deputy Leader Resources and Performance		31-Mar-2025	100%	Partnership network at hubs is established and functioning well. Regular hub partner meetings taking place weekly. Quarterly meetings with all building partners (police, DWP) alongside estates taking place on a quarterly basis. Wider partnership network meetings are established and run by communities

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						with representation and feedback to customer services.
						Stakeholder Partnerships
COMM11.02 Establish and deliver an annual calendar of Stakeholder Group meetings	Communities, Leisure and wellbeing	Communities and Place		31-Mar-2025	100%	The Gedling Seniors Council met on Friday 12th April (AGM) and 14th June respectively to agree this year's theme of Staying Active (April), and of Staying Active Socially (June). Members shared and discussed examples of groups and activities available in the Borough, opportunities and challenges involved in staying active, including travel, amenities, learning, dancing, crafts and social connection. JA gave updates on the Carlton Towns Fund, and members made plans for the Arnold Summer Fair, at which the Seniors Council, in partnership with the Gedling Caribbean Elders, would be hosting the stage with a Hidden Heritage themed poetry reading, and commemorating a memorial tree for recently deceased active SC Member and Elders Member Mrs Anderson. Gedling Parish Clerks meeting

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						A meeting of the Gedling Parish Clerks was held on Weds 24th April. Clerks were advised of upcoming opportunities to apply for UKSPF Strength In Community and Town Centre Grants, updated on the UKSPF Strength In Community VCS Support model commissioned work, the Carlton Towns Fund and plans for this year's Parish Conference. There was interest in engaging on Local Neighbourhood 10-year plans, which are imminently up for renewal, and members requested a link to the Parks and Open Spaces Strategy/Playing Pitch Strategy for that purpose. A further meeting of the Parish Clerks took place on Weds 17th July, at which Clerks engaged with Planning Policy officers on the Greater Nottingham Strategic Plan, and the Council's proposed Design Code, some new interactive guidance to assist with planning applications in terms of design requirements. Gedling Community Hubs and Partners meeting

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						A meeting of the above group was held on Thursday 27th June. Members were similarly updated on the last chance to apply to the SIC VCS Support Grant, the upcoming Carlton Towns Fund and their imminent opportunity to submit project proposals where eligible. Feedback was received on successful UKSPF Futures Grants to two local organisations present at the meeting, and others across the Borough not in attendance. JA advised on progress with the UKSPF VCS Support modelling NCVS Commission, and a date and format was agreed for the Community Voices Event at RHC on Thursday 5th September, which will bring VCS groups and organisations together in a relaxed conference with food to ‘workshop’, further shape and achieve buy in to the model.
COMM11.03 Deliver a communications plan to stakeholder groups, including community, parish	Communities, Leisure and wellbeing	Communities and Place		31-Mar-2025	100%	An annual calendar of Communities Team led stakeholder group meetings was considered by CMT in early Spring 2024 and approved for circulation to all departments for engagement and consultation planning purposes. This

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council, commissioned partners, Gedling Seniors and Youth Councils.						has already resulted in timely consultation by the Deputy Chief Executive with the Youth Council on the Council's Equality and Diversity policy, GBC Planning Policy and Communities Team engagement with the Parish Clerks group on the Greater Nottingham Strategic Plan, Carlton Towns Fund and new Design Code to assist with Planning Applications. Clerks also worked with RCAN to plan and design the Parish Conference 2024/25. Additionally, the Assistant Director for Regeneration will attend the Gedling Youth Council meeting on Monday 22nd July to discuss consultation with and representation on the Carlton Towns Fund Board.
COMM11.04 Enable and maximise targeted resources to those most vulnerable in Gedling and wider residents as appropriate	Communities, Leisure and wellbeing	Life Chances and Vulnerability		31-Mar-2025	100%	

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COMM12.01 Deliver the Gedling Employability Programme to schools across the Borough	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	100%	Events have been carried out as per schedule including across a partnership of 6 schools. Relationships are being managed with key contacts such as careers leads within schools on a routine basis to ensure healthy, proactive engagement and knowledge sharing to promote opportunities.
COMM12.02 Engage with the NCC Children and Families Service	Communities, Leisure and wellbeing	Life Chances and Vulnerability		31-Mar-2025	100%	Communities Team are working alongside partners preparing for the launch of the second Family Hub in Gedling (Arnbrook). This will take place in January 2025. Communities Team are supporting the Family Hubs to create a Gedling Children and Young People network; to support the role out and co-ordination of the Family Hub offer in the Borough. The Community Connector network meeting coordinated by the Council is providing an opportunity for local partners to share updates on their

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						current work programmes. Conversations focused on the future of the Carlton Community Connector role and the rise in scam/fraud cases in the local community. The Family Hubs have been promoted through the Council's Health and Wellbeing e-newsletter. Successful engagement by Gedling BC with the Countywide Family Hubs Partnership over the last two years has resulted in a Netherfield Family Hub pilot, growth and integration with other Children's Centres, i.e. Killisick, and the emergence of a Gedling Children and Families Hub Stakeholder Network comprising of Lead VCS organisations and commissioned partners delivering family support and activities in the Borough from January 2025 onwards.
COMM12.03 Enable the Gedling Youth Council to scrutinise, advise upon and champion services to young	Communities, Leisure and wellbeing	Life Chances and Vulnerability		31-Mar-2025		A new Gedling Youth Council has been successfully inducted to the Council, already undertaking Scrutiny of Activities for Young People, Violence against Women and Girls, YP Leisure Facilities, Carlton Towns Programme

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people and ensure ongoing promotion of initiatives and support offers for young people i.e. 'Nottalone' website.						and Ambition Arnold, YP Mental Health Support, Children and Families Services and Social Mobility.
COMM12.04 Work with the NCC Young People's Mental Health Strategic Group and Youth Service, Gedling Youth Council and other relevant partners to develop and improve access for local young people to mental health support.	Communities, Leisure and wellbeing	Life Chances and Vulnerability	✓	31-Mar-2025	100%	Successful implementation of the Gedling Young People Mental Health Engagement and evaluation has been undertaken in 2024, with feedback given to partners, stakeholders and the Gedling Youth Council. Sustainability of the work is under discussion with the Police and Crime Commissioner and NCC Youth Service. This work has been funded and facilitated by the Council's Communities Team in collaboration with its partners.
COMM13.01 Support the Implementation of Integrated Neighbourhood Working in Arnold	Communities, Leisure and wellbeing	Life Chances and Vulnerability	✓	31-Mar-2025	100%	<u>Ambition Arnold</u> Engagement with the Arnold Local Design Team on the forthcoming consultation for Ambition Arnold planned for Q1 2024/25.

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COMM13.02 Implement a series of actions to digitally upskill customers	Customer engagement	Life Chances and Vulnerability		31-Mar-2025	10%	Digital upskilling of customers will be aligned with the roll out of the new customer facing systems which will be continued in the new year 25/26.
COMM13.03 Implement and monitor delivery of Equality and Diversity Action plans for 2024/25	Deputy Chief Executive	Life Chances and Vulnerability		31-Mar-2025	100%	
COMM13.04 Continue to facilitate the Gedling Social Mobility Commission (carried over)	Communities, Leisure and wellbeing	Life Chances and Vulnerability		31-Mar-2025	100%	The Gedling Social Mobility Commission met on 04/12/24. The Commission considered the latest State of the Nation findings from the national Commission's work and the emerging policy context affecting Gedling including the East Midlands Combined Authority, Jobs and Business insight, progress with the UK Shared Prosperity Fund delivery and the Government's intentions for addressing child poverty. The Commission welcomed both a Youth Council representative and a local secondary headteacher to the meeting. Their input and insight and their differing perspectives on the

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						issues affecting local young people added great value to the Commission's focus on its action plan delivery, particularly regarding the emotional health and wellbeing of young people and support for those with Special Educational Needs. Feedback on the local engagement with young people across the Borough in 2024 regarding their mental health was presented at the meeting and this evaluation will be shared across partners to consider how future services can be shaped to support their needs. The key action from December's meeting is to build the resources to understand data, insight and research of the Gedling community to inform best value work programmes and decision making. The Council is engaging with both Nottingham Trent University and the University of Nottingham to explore options for joint work in this area.
COMM14.01 Delivery of the Leisure and	Communities, Leisure and wellbeing	Health and Wellbeing Lifestyles		31-Mar-2025	86%	<u>Delivery of the UK Shared Prosperity Fund Sport Facilities Fund</u>

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Communities Strategy						Calverton Miners Welfare have completed the construction of the 3G pitch and will be holding an official launch this summer. Conway Road tennis court renovation is also complete, once a court operator is appointed the courts will officially be open. <u>Ambition Arnold Feasibility Planning</u> RIBA Stage 2 Planning workshops on new leisure and theatre facilities have taken place during Q1 2025/26. Public consultation to commence on these from 26/05/25. Feasibility work to be finalised July 2025. <u>Feasibility Work for a new Carlton Leisure and Community Wellbeing Centre</u> The Council is working with the UK Leisure Framework to proceed with pre-construction feasibility planning for a new Carlton Leisure and Community Wellbeing Centre. Strategic review in

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						April 2025, consultation on outline proposals May-July 2025. <u>Playing Pitch and Outdoor Sport Strategy Annual Review</u> Agreed that the review is finalised once the Football Foundation's Gedling Local Football Facilities Plan (LFFP) has been adopted. This is an investment plan to direct funding into community football infrastructure. Scheduled completion of the LFFP review is by May 2025. Full review of the Playing Pitch and Outdoor Sport Strategy Action Plan now expected by September 2025 <u>Refresh of Strategic Outcomes Planning Model</u> A review of operations across all leisure sites is being undertaken as part of the Leisure and Wellbeing Transformation programme. The Strategic Outcomes Planning Modelling will be reviewed in April 2025

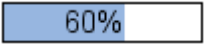
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						<u>Stock Condition Review of Calverton Leisure Centre</u> This action remains ongoing. Engagement is taking place with NCC Estates and Redhill Academy Trust regarding joint use sites and a request for condition information has been requested.
COMM14.02 Undertake a strategic review and condition survey of council-owned community centres and pavilions.	Assets and facilities manager	Sustainable Growth and Economy	✓	31-Mar-2025	100%	Feeds into Asset Management work already done.
COMM14.03 Work with VCS, Health and others represented on the H&WB Coproduction Group to create optimum growth in services for and in communities and extend the reach of	Communities, Leisure and wellbeing	Health and Wellbeing Lifestyles	✓	31-Mar-2025	100%	<u>Gedling Health and Wellbeing Newsletter</u> The monthly Health and Wellbeing e-newsletter has covered the following topics over the last 3 months: World Mental Health Day, pre and post-natal fitness class, Stoptober, 6 short walks in Carlton, Nottalane, Family Hubs, Armed forces breakfast club, Winter Vaccinations, NHS Talking Therapies,

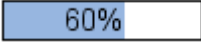
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Health and Wellbeing services and support promotion						National Energy Action and Nottinghamshire Best Start for Life offer. <u>The Gedling Guide</u> The 2024 Gedling Guide was produced in November and hard copies have been shared through community networks to ensure they are available in the local community. The Guide has been produced by the Council and co-produced with local health and wellbeing partners and the local voluntary and community sector. The Council website has also been updated and the links to the support in Gedling page shared in the Health and Wellbeing e-newsletter. <u>Addressing Health Inequalities in Local Neighbourhoods</u> The Arnold Integrated Neighbourhood Working programme has seen a community engagement session around the building blocks of health take place in Arnold, where a range of community

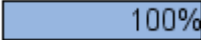
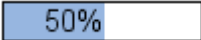
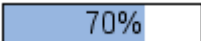
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						partners came together to explore the building blocks in further detail. The Mental Health subgroup have been working on 3 health and wellbeing events that will take place in January (Arnold, Mapperley and Killisick). <u>Driving Growth in Integrated Service Delivery Across Commissioned Partners</u> The Council has been working in partnership with A Better Life (Public Health commissioned wellbeing service), the Carlton Community Connector and the School Games organiser for Gedling to identify and target primary schools in the Carlton area where high levels of obesity in reception/year 6 children are currently prevalent. Over the next 12 months A Better Life will deliver a 6-week programme around healthy eating in the schools.
COMM14.04 Promote the uptake of active travel by encourage our own	Food, health and safety manager	Climate Change and Natural Habitat	✓	31-Mar-2025	100%	Promoted active travel, when possible, to do so in promotional material such as Fast Followers events that have been

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staff, local schools and businesses within our borough to consider travel by public transport, walking, cycling and car sharing.						held during the year. This has involved residents and local businesses.
COMM14.05 Promote active travel – reducing travel by diesel or petrol cars within the borough’s boundaries	Housing, growth and regeneration	Climate Change and Natural Habitat		31-Mar-2025		An Active Travel draft has been drawn and is currently being reviewed by the Communities Team for progression and population. Update expected in the next quarter.

Theme COUNCIL

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COUN11.01 Establish a programme of customer engagement to support transformation	Customer engagement	Deputy Leader Resources and Performance		31-Mar-2025		The consultation and engagement strategy results are due to be returned early in 25/26 and will feed into how we engage with the public moving forward. Planning for the new systems (CRM/CMS) will utilise data and ongoing feedback with internal and external customers in its roll out to ensure services are developed that are accessible, simple to use and fit for purpose. This action will be continued in the new year 25/26.
COUN11.02 Provide training and support across services to improve complaint responses in relation to equality related complaints	Customer engagement	Deputy Leader Resources and Performance		31-Mar-2026		Training on effective complaints handling is due to take place with the local government and social care ombudsman in July, the learning from this course will then feed into developing a course for roll out across the organisation in 25/26
COUN11.03 Improve customer experience at leisure centres through the	Communities, Leisure and wellbeing	Deputy Leader Resources and Performance		31-Mar-2025		Having reviewed Gladstone's prospecting solution, the leisure team have decided to move away from Gymsales and utilise this functionality within the Gladstone system, so the

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ongoing development of the Gladstone leisure management system						customer journey is smoother and integrated within the core system
COUN12.01 Implement year 1 of the Digital Strategy and associated Road Map (Finance, Revenues & ICT Specific)	Digital, Data and Technology	Deputy Leader Resources and Performance		31-Mar-2025		Year 1 of the Digital Strategy has been incorporated into the Annual Delivery Plan, planning is complete, with ongoing iteration as new needs emerge and a standard approach to digital projects is being embedded. A review of member devices has concluded, and options will be shared with members ahead of new devices being rolled out, providing more choice to meet varying needs. Core ICT foundations are progressing well, including strengthening the team with additional capacity, and upgrades to several systems are nearing conclusion. New system builds for CRM and waste services are well underway with phased go lives planned within the first quarter of 2025/6.
COUN12.02 Continue to Invest in Digital Infrastructure	Financial Services	Deputy Leader Resources and Performance		31-Mar-2025		Digital infrastructure has undergone review and upgrades to key systems have been accelerated, including some migration to the Cloud. A programme

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						of infrastructure activity is underway to support and enable organisational agility, this will continue into the Annual Delivery Plan in 2025/26.
COUN12.03 Support acquisition and implementation of Council wide CRM	Digital, Data and Technology	Deputy Leader Resources and Performance		31-Mar-2026		The CRM has now been procured and is at build stage. It will be rolled out in phases from the first quarter of 2025/26 onwards.
COUN12.04 Integrate customer facing processes across CS and Environmental Services	Customer engagement	Deputy Leader Resources and Performance		31-Mar-2025		Work continues within Transformation to develop and embed the new Whitespace system into waste. Customer services are working closely with transformation and waste on reviewing and streamlining the waste and CS processes to make them more joined up and effective and make best use of the new system. This work will continue in the new year 25/26.
COUN12.05 Review and acquisition of new web platform	Customer engagement; Digital, Data and Technology	Deputy Leader Resources and Performance		31-Mar-2026		Transformation are working with legal and procurement to complete the procurement of the new system and

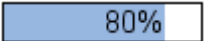
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						support services which should take place early in 25/26
COUN13.01 Review funding strategy for external funding bids and grants	Financial Services	Deputy Leader Resources and Performance		31-Mar-2025	0%	Due to capacity, this action will carry over into 2025/26
COUN13.02 Review Members Pot scheme	Governance and Democracy	Deputy Leader Resources and Performance		31-Mar-2025	0%	This piece of work will move into 2025/26
COUN13.03 Ensure continued compliance with Election Act changes through updates to staff and Members on changes to impact elections in 2024	Governance and Democracy	Deputy Leader Resources and Performance		31-Jul-2024	100%	
COUN13.04 Review arrangements for provision of procurement support to Council and other authorities ensuring	Financial Services	Deputy Leader Resources and Performance		31-Mar-2025	100%	The newly drafted Contract and Procurement Rules will be approved by full Council on 22nd January 2025 for implementation into the Constitution on 24th February 2025.

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that Procurement Act 2023 requirements are embedded in appropriate rules and processes						
COUN13.05 Produce Annual Report (Draft, coordinate production and release)	Workforce	Deputy Leader Resources and Performance		31-Jul-2024	100%	Document finished and going to Cabinet for approval 17th July 2024
COUN13.06 Corporate Asset Management Plan to be developed	Assets and facilities manager	Deputy Leader Resources and Performance		31-Mar-2025	63%	Asset Action Plan being presented to SLT on 14th May with a proposal for all assets. This then feeds into the AMP.
COUN13.07 Review Community Asset Transfer Policy	Assets and facilities manager	Deputy Leader Resources and Performance		31-Mar-2025	70%	If properties are highlighted for CAT Transfer through the Asset Management work, the CAT policy shall be reviewed.
COUN13.08 Car Park Strategy to be developed	Assets and facilities manager	Deputy Leader Resources and Performance		31-Mar-2025	100%	This action was complete as of 1st April. All new car park charges are now in place across the borough.
COUN13.09 Depot Transformation programme	Assets and facilities manager	Deputy Leader Resources and Performance		31-Mar-2025	40%	Demolition tender going live w/c 12th May

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planning and implementation						
COUN13.10 Produce Council Productivity Plan	Director of Transformation	Deputy Leader Resources and Performance	✓	31-Mar-2025	100%	Report presented to Cabinet on 17 July 2024 and sent to government and uploaded to the council website.
COUN14.01 Develop a new efficiency programme for 2024/25 – 2030/31 to enable a Balanced Budget in the Medium Term	Financial Services	Deputy Leader Resources and Performance	✓	31-Mar-2025	100%	A number of efficiencies have been agreed for this budget round, however we will need to undertake a further piece of work in the new year to identify and agree a new round of efficiencies, as we have not successfully identified sufficient required to ensure a balanced budget in the medium term.
COUN14.02 Develop and implement a Corporate Charging Strategy to maximise and identify new income streams	Financial Services	Deputy Leader Resources and Performance	✓	30-Sep-2025	100%	Fees & Charges booklet ad strategy completed for 20-26 Budget and approve by Cabinet in Feb 25.
COUN14.03 Roll out new Risk Management Framework to	Financial Services	Deputy Leader Resources and Performance	✓	31-Mar-2025	100%	The new risk management framework has been produced, approved and adopted by cabinet. Training to all risk holder has taken place, and the new

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Officers and Members						process rolled out. A further piece of work to enable changes to the risk management system is currently being undertaken which will improve reporting from the system.
COUN14.04 As part of ongoing strategy to be data driven and performance focused, implement new Risk Register module in Ideagen	Financial Services	Deputy Leader Resources and Performance		31-Mar-2025	100%	System is now fully operational, and managers are using to update risks. Ongoing training will continue into 2025-26
COUN15.01 Implementation of revised induction process (all employees) to include both departmental and corporate material (inc. carbon reduction material)	Workforce	Deputy Leader Resources and Performance		30-Jun-2024	100%	Induction process has been revised (not taking into account transformation programme agenda) and Corporate Induction sessions have been re-established and successfully carried out. These Corporate Induction sessions are on the Events Calendar for new staff to enter and are delivered by the CEO and a representative from HR. A wider review of induction is taking place with the appointment of the new Assistant Director of Workforce and will feature in the HR plan for 2025/2026.

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COUN15.02 Ensure recruitment and Selection Training includes training to avoid bias	Workforce	Deputy Leader Resources and Performance		31-Mar-2025	100%	Current training programme does reference UB. This will be delivered through normal processes identified in teams and for new starters. In addition, the HR Manager has personally delivered group training to Members during 2024 on unconscious bias and how that relates to recruitment and selection. More widely, the Carousel of Learning Modules R&S (x4) have been updated to include this subject matter.
COUN15.03 Develop recruitment processes to improve opportunity and access for areas that are under-represented	Workforce	Deputy Leader Resources and Performance		31-Mar-2025	100%	Processes identified in Environment and Leisure. ADs and senior managers have confirmed processes and the training for existing employees will be delivered during 2024-25. It was recognised that some employees in Environment and Leisure might not have access to the usual online platforms to apply for jobs. HR have periodically provided 1-2-1 support for individuals in this case. In addition, the EMF (establishment management form) process was modified from a delegation of authority point of view to allow ADs to

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						authorise the recruitment of frontline workers to their teams. HR have supported this where possible via ring-fencing Agency Workers with 2 or more years' service to apply for roles on an internal basis (again with support from HR during the application process).
COUN15.04 Assess under-representation in the work force and produce improvement action plan	Workforce	Deputy Leader Resources and Performance		31-Mar-2025		A new HR Dashboard on the Workforce Profile has now been created and updated by HR on a monthly basis. Under-representation in our Workforce is occurring in the following areas: Disability Ethnic Minorities Age groups 21-40 and 21 and under Plans to address this will be implemented in 25/26. We ensure managers are trained in Equality & Diversity to help prevent bias in recruitment. All jobs are advertised

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						on mainstream platforms, such as Indeed. Links made with the job centre to provide talks to different groups of applicants to help them with the confidence to apply for roles at Gedling. HR Business Partners to part of recruitment panels to ensure there is no unconscious bias in the process.
COUN15.05 Review content of Learning carousel and deliver bi-monthly training workshops to improve management skills (to include process training e.g. casual recruitment)	Workforce	Deputy Leader Resources and Performance		31-Mar-2025		HR have also delivered 1-2-1 training sessions for new managers who have missed the bi-monthly training sessions. Full suite of Carousel of Learning training modules has been delivered by HR (as promised) for 2024 and are showing on Events Calendar. The newly appointed AD of Workforce will conduct a full training needs analysis in line with transformation programme and changes to legislation for 2025/2026 with support of team. In relation to Casual recruitment process the HR Manager conducted process-mapping workshop with Leisure Managers to determine what changes needed to occur. At this moment Leisure Managers have opted

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						to keep processes as they are until the digital transformation programme comes in and the current process is "fit for purpose".
COUN15.06 Identify and implement a method (interim or permanent) to record (and report on) completion compliance for mandatory training as defied by CMT	Workforce	Deputy Leader Resources and Performance	✓	31-Mar-2025	100%	Temporary interim measure now implemented (to be publicised through Comms)- spreadsheet with self-serve functionality or for manager completion in teams where employees do not have access to PC. Medium/ longer-term solution identified through utilisation of current training module in ResourceLink (with self-serve through employee and manager views and with reporting functionality through HR)
COUN15.07 Establish a corporate Health and safety Training Plan across the Council	Governance and Democracy	Deputy Leader Resources and Performance	✓	31-Mar-2025	100%	A Corporate training plan has been designed. This will be reviewed annually as part of business as usual. This does not consider job specific H&S training which remains the responsibility of managers.

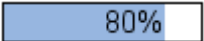
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COUN15.08 Review Employee Protection register Guidance and integrate with Unacceptable Customer Behaviour Policy	Governance and Democracy	Deputy Leader Resources and Performance		31-Mar-2025	60%	All incidences of violent, aggressive and / or anti-social behaviour should be reported on AssessNet. This has been reinforced at CHAS and will remain on reports to the Risk Management board going forward. This highlights any unacceptable behaviour and identifies repeat offenders.
COUN15.09 Review Emergency Plan	Governance and Democracy	Deputy Leader Resources and Performance		31-Mar-2025	65%	Limited progress this quarter due to reduced capacity within the team. EP examples gathered from neighbouring authorities as point of reference.
COUN15.10 Establish a programme of BCP testing	Governance and Democracy	Deputy Leader Resources and Performance		31-Mar-2025	100%	A new group to consider BC and Disaster Recovery has been set up. BC testing will be incorporated into this workstream and forms part of the new service plan presented to Cabinet for 2025/26
COUN15.11 Review Lone Worker device provision	Governance and Democracy	Deputy Leader Resources and Performance		31-Dec-2024	75%	Current provision has been reviewed and is not meeting the needs of workers. A new solution will be sought.
COUN15.12 Improve access to mental health support for employees	Workforce	Deputy Leader Resources and Performance		31-Mar-2025	60%	In 2024 decision made by the Head of Service to put this project on hold due to capacity issues. The new Assistant Director of Workforce plans to implement Mental Health First Aiders as

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						part of an overall review of our Wellbeing Strategy. The promotion of mental health services has been commenced through issuing posters in staff areas on the Employee Assistance Programme available to all staff 24/7. The Assistant Director of Workforce has also introduced new specialist therapy services for staff with complex needs using a company called Red Umbrellas which has been well received by staff in helping them to get back to work sooner.
COUN15.13 Review the delivery of the annual health fair for staff	Communities, Leisure and wellbeing	Deputy Leader Resources and Performance		31-Dec-2024		SLT approved the continuation of the staff wellbeing programme, based on the feedback from the staff survey. The next steps are to support the new Corporate Wellbeing Strategy which will be submitted to SLT summer 2025.

Theme ECONOMY

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ECON11.01 To manage the delivery of the UKSPF Transform Your Future project with the Futures Group	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	100%	The TYF completed at the end of March 25 and achieved all of its key outputs offering great impact across the Borough for the economically inactive. We are now pursuing the extension of service under the Y4 UKSPF funding which will provide a further year's support. This is being raised through internal approvals.
ECON11.02 Promote and encourage participation with apprenticeship opportunities for residents across the Borough	Housing, growth and regeneration	Life Chances and Vulnerability		31-Mar-2025	90%	We are continuing to promote apprenticeship opportunities through a number of interventions within EGR to good success. We held our annual Apprenticeship Fair in Feb 25 where we showcased 30 exhibitors who attended to promote opportunities to our residents. We are also growing our relationship with FE providers such as NTU and Nottingham College to develop strategies in promoting apprenticeships to residents and businesses through other collaborative channels.

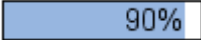
Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
ECON11.03 Coordinate a manageable number of work experience placements (school age and working age placements)	Workforce	Life Chances and Vulnerability	✓	31-Mar-2025	100%	We have provided 9 placements during the year which has been very successful in providing valuable working experience across a number of departments this year.
ECON11.04 Coordinate the supported internship programme	Workforce	Life Chances and Vulnerability	✓	31-Mar-2025	100%	We have had 4 supported internships, and we will continue to promote this opportunity with teams in the Council to support social value and assist in our future recruitment campaigns.
ECON11.05 Support and Coordinate ongoing compact with NTU	Workforce	Sustainable Growth and Economy	✓	31-Mar-2025	100%	We have provided 3 supported internships from Nottingham Trent University, which has been very successful in providing valuable working experience across a number of departments this year.
ECON12.01 Ensure effective management and oversight of UKSPF	Housing, growth and regeneration	Sustainable Growth and Economy	✓	31-Mar-2025	100%	All UKSPF services have now completed to success achieving positive results and case studies.

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Business Support contracts						Performance across each of our business support services were managed and monitored through weekly and monthly reviews which helped us to identify positive trends and implement developmental actions for areas requiring improvement. The services had all seen positive performance with success stories being collated to celebrate our impact in supporting local businesses.
ECON12.02 Identify the opportunities to drive investment in the Borough and new business opportunities	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025		We have recently received the final draft following consultations for new strategies covering Visitor Economy, a Heritage Plan and Economic Growth Framework. The three documents are set to create a legacy from UKSP funding and provide an opportunity to grow inward investment to the Borough from partners and stakeholders. Following the completion of the three strategies, an action plan will be designed to ensure we are acting on the proposals and exploring opportunities for further inward investment. Further internal discussion is set to take place before we seek SLT and cabinet

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						approval on these documents and promote them as part of a campaign to attract further investment. We are also benefitting from our relationships with EMCCA and Invest in Nottinghamshire as we try and promote our visitor economy and inward investment opportunities.
ECON12.03 Complete the development and market the AMP Enterprise Centre funded by UKSPF grant	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	100%	The Amp development was successfully completed in the Autumn of 24 to schedule with its new first floor properties currently being marketed by a partnering letting agent.
ECON12.04 Complete the development and market 4 additional industrial units at Hill Crest Business Park	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	100%	Practical completion took place on 9th May 2025.
ECON13.01 To develop a viable masterplan and	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	63%	Ambition Arnold's Visionary Masterplan was approved by Cabinet on the 12th of December 2024. Work is underway to develop a viable business case for the

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scheme for Arnold north.						north of Arnold Town Centre that is to be completed in Q4
ECON13.02 Identify and implement measures to improve the viability and sustainability of the Arnold Market	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	75%	On December the 12th 2024 Cabinet approved plans for the permanent relocation of the Arnold Market to Eagle Square pending planning permission which will is expected to be approved within Jan 2025. A Market review is to be conducted within Q4 where a new policy will be shaped and requirements for a new Market Organiser will be identified before taking next steps.
ECON13.03 Develop and implement plans to support improvements to the Borough's Town and rural Centres	Housing, growth and regeneration	Sustainable Growth and Economy		30-Sep-2024	100%	Ambition Arnold Vision to be submitted to Cabinet in December 2024, with proposals under development for the north of the town including potential interventions to improve accessibility to the town, public realm and connectivity of green spaces. Greater Carlton LTPFT Vision and investment plan to be agreed by the Board subject to change upon the release of the revised guidance. UKSPF programme delivery of improvements to increase footfall and support businesses across the

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						Borough's town and highstreets including rural areas.
						<u>Arnold Christmas Lights Switch On</u>
						UK Shared Prosperity Funding has been used to support the delivery of the Arnold Christmas Lights Switch On which took place in Arnold Town Centre outside the AMP.
ECON13.04 Showcase Town and Parish centres as part of the delivery of the Council's Events Programme 2024/25	Communities, Leisure and wellbeing	Communities and Place		31-Mar-2025	100%	Around 2500 people attended the event to watch festive performances from local schools and choirs. A Christmas Market was organised along Front Street to compliment the event by AMP Live in partnership with the Council, and Arnold Methodist Church held their successful Christmas Craft market again alongside the outdoor activities with excellent attendance on Friday 22nd and Saturday 23rd. Arnold retailers were invited to open late for the event and the switch on was enhanced with festive street theatre and performers from Dice and Balls and Can Samba. Arnold and Mapperley Rotary attended with Santa on his sleigh to raise money for local charities.

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						The community of St Paul's Church Daybrook worked with Gedling Play Forum to create festive lanterns which paraded along Front St to close the event. <u>Wider Events Programming and Support</u> 2024/25 has seen a significant increase in externally led events, which have benefitted from the Council's new Events Guidance toolkit and dedicated webpage and the Council's "Enabling" focus this year. This resulted in a higher number of safe, approved and highly successful external events in the Borough in 2024/2025.
ECON13.05 Identify opportunities to draw visitors to the Borough to support the local economy and encourage pride in the Borough	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025		Consultants have been completed new strategies for our Visitor Economy, Heritage and Economic Growth Frameworks within Q4. The revised strategies will identify proposals and opportunities for Gedling to drive local economic growth and attract partnerships and funding to the Borough. Action plans will be produced following the completion of the

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						strategies to ensure the continuation of the work and development of its opportunities.
ECON14.01 Create a new network of walkways and cycleways around the borough (to include a path extension to link the Green Lung Cycle and Walkway into Gedling Country Park)	Development Services	Climate Change and Natural Habitat		31-Mar-2025	10%	
ECON14.02 Establish a new short- medium- and long-term Heritage Strategy, creating connectivity between walking and cycling routes, parks, open spaces, and other heritage assets.	Communities, Leisure and wellbeing	Climate Change and Natural Habitat		31-Mar-2025	88%	<u>Heritage Advisory and Engagement Network</u> Over 250 people were consulted to develop Gedling's Heritage Strategy. The consultation focussed on those directly involved in heritage, culture and placemaking across Gedling, in addition to communities within the Borough. Stakeholders included were: • Gedling Borough Council Staff • Gedling Borough Heritage Forum • Gedling Parish Clerks

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						• Gedling Youth Council • Gedling Seniors Council • Gedling Community Hubs and Partners Network • Cultural Heritage Groups • Gedling Schools and Academies • Heritage Asset Trusts • Friends Groups • Youth Groups • Residents The new proposed Strategy recommends actions to: • establish a Heritage Network between communities, heritage sites/ locations, heritage professional/ practitioners and GBC Officer representation, to create a network of like-minded groups that can work together to facilitate and promote local heritage. • establish a network of 'Friends of' groups that can share knowledge and provide support, fundraising, ambitions and best practice. These proposals will be subject to the Strategy being adopted and available

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						resources being available to proceed, most likely dependent on external funding opportunities. <u>Heritage Way</u> An action is being developed in the new proposed Heritage Strategy is to explore strategic review of the Heritage Way proposals to understand priorities and distance of intervention within the Borough and enable greater transport links to heritage sites, therefore enhancing accessibility to connect sites together. This review will be subject to available resources. Therefore the Heritage Way concept has not been launched during 2024-25. <u>Funding Opportunities</u> The consultants who have developed the Heritage Strategy have recommended actions for further development and cited National Lottery Heritage Fund Grants between £10,000 to £250,000 as a funding opportunity.

Theme PLACE

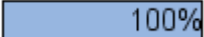
Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
PLAC11.01 Review Carbon Management Action Plan	Development Services	Climate Change and Natural Habitat		31-Mar-2025	100%	The Carbon Management Action Plan will be reviewed & updated as soon as all the directors are in post. Note, for now all the original actions have been uploaded. Each Director will be responsible for actions within their service area once confirmed. In August an internal audit was undertaken on the action plan recommendations will be taken forward when reviewing the action plan.
PLAC11.02 Delivery of Biodiversity Net Gain for qualifying new developments by at least 10%. Promote Natural Climate Solutions for Gedling in partnership with landowners/managers	Development Services	Climate Change and Natural Habitat		31-Mar-2025	80%	

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PLAC11.03 Offset residual emissions from hard to reduce sources / Plant 500 UK native trees across the borough to mark the lead up to the 50th Anniversary of the creation of Gedling Borough	Parks and Street Care	Climate Change and Natural Habitat	🟢	31-Mar-2025	100%	Increase biodiversity using Tree planting There are plans to plant trees during the months of November through to March 2025. The majority of those will be carried during Q3. Deliver woodland trust & Other Grant based initiatives. As for PLAC11.03.01 There are plans to plant trees during Q3. Planting will be beginning November 2024 and be completed by March 2025 500 tree planting targets. As for PLAC11.03.01 and 02 Plans and developments are in place and ongoing to plant trees between November 2024 and March 2025. The target is set to be exceeded as in previous years.
PLAC11.04 Minimise the borough's waste and its impact on the environment	Transport and Waste Services	Environmental Services (Operations)	🔴	31-Mar-2025	33%	
PLAC11.05 Deliver the investment plan to enhance existing parks and open	Parks and Street Care	Climate Change and Natural Habitat	🔴	31-Mar-2025	88%	Play Areas. Valley Road redevelopment is due to begin in Jan/Feb 2025

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spaces and seek external funding for our development projects						St Marys - no progress Jackie Bells currently going through procurement. Funding bid to be submitted February 2025 Trees for Climate – Digby Park. External funding secured. Currently going through the second procurement exercise as no RFQ received during the first exercise. Deadline is 29th November. Planting to take place between December and March 2025 subject to receiving a minimum of 3 quotations as required by the funding provider. The ground works have been completed prior to planting. Neaton Close Path Works

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						Contract signed and awarded. Meeting on site - pre contract meeting. Sorting availability of parts. Once sourced will revisit with a dated program for the works. Start Jan 25 - end Feb 25.
						Bee Pollinator wildflower actions 2024.
						Ongoing maintenance of the sites across the borough's parks.
						New development at Arno Vale Park for 2024
						Work alongside Parks FoG's & Green Flag
						4 Green Flag awarded parks retained the Green Flag status in 2024.
						Continued partnership working with 16 friends of groups for GBC parks. Many developments have been proposed for the Carlton Towns Fund subject to

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						funds being available. The Friends of groups within this geographic area have put forward proposals for many development projects.
						Lambley Lane Sports The pavilion on Lambley Lane installed. Sewer, water, electric all connected and commissioned. Sanitary ware in place. Minor snagging works taking place and new signs are to be installed on 4th Dec 24 Still require the completion certificate off Building Control formally confirming there are no issues with the development, and everything is safe. With football ending for the Christmas period, plan a formal opening the first full week of Jan 2025 [w/c 6th] when the facility isn't left unused for 2/3 weeks. Complete Feb 2025.
						Retaining wall AHP Park View car park.

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						Temporarily fenced, ground survey required to inform design. Start to specify and obtain quotes, Budget Bid Approved £22K Timescale: Design and tender Jan 2025
PLAC11.06 Develop and implement a plan to raise awareness of and maximise usage of our local parks, play areas and open spaces	Parks and Street Care	Climate Change and Natural Habitat		31-Mar-2025		Promotion of Park, play areas Promotion of Park, play areas taking place with events advertised on Facebook and via parks FoG. Events taking place throughout the year. Parks Byelaws Draft Byelaws have been produced. Awaiting to be included on the agenda for a Council meeting for approval to run wider consultation on the draft Byelaws. January date provisionally set.
PLAC11.07 Install a bird hide on the lower lagoons as part of the 10-year development strategy for the improvement of Gedling Country Park	Parks and Street Care	Climate Change and Natural Habitat		31-Mar-2025		

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
PLAC11.08 Promote and support community based 'clean up' initiatives including the seasonal big clean events	Parks and Street Care	Environmental Services (Operations)		31-Mar-2025	100%	We continue to promote the page related to parks and green spaces volunteering that can be found on our website at: https://www.gedling.gov.uk/resident/parksandgreenspaces/volunteering/ In terms of litter picking on our roads and streets and urban open space areas, this has not been something we have formally advertised, but our 'Communications' team have been asked to prepare a further link that will enable community groups and individuals to volunteer to litter pick of our streets and urban open spaces. This takes place currently but developed informally, in that individuals or groups email: parks@gedling.gov.uk asking to organise a cleansing event or to litter pick individually. Our Cleansing Supervisor picks up on any requests and works to facilitate them. We provide litter pickers and fluorescent vests and blue bags and need to be kept informed of when and

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						where the bags need collection following an event or litter picking activity.
						This work is ongoing throughout the year in the lead up to the Big Spring Clean event to be held in March 2025 to key in with Keep Britain Tidy's national campaign.
PLAC12.01 Implement Strength in Community programme	Communities, Leisure and wellbeing	Communities and Place		31-Mar-2025		The UKSPF 'Strength in Community' programme 2023/2025 achieved extensive partnership development, capacity, resilience building and significant growth in Gedling's Voluntary and Community Sector (VCS). A Self-Serve Customer Relations Management platform was co-designed with Gedling VCS leads and commissioned to a local Gedling based digital creative company. It has been agreed that the programme will be extended as part of UKSPF Year 4 funding. This will further embed the '4 Pillars of VCS resilience' by establishing the Gedling Voluntary Action Collaborative (Gedling VAC)

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						organisation, brand, resource hub content creation and launch the self - serve Customer Relations Management system as an independent, sustainable mutual aid, wider VCS support system and voice for the VCS in Gedling The following outcomes have been delivered in relation to the UKSPF outcomes: • 60 lead volunteers benefitted from peer support • 30 Leads of Gedling Voluntary and Community Sector (VCS) organisations benefitted from training in VCS infrastructure, governance, safety and policy development • 20 VCS Groups were successful in Strength in Community Round 2 providing a range of activities, health and wellbeing support and community connection to over 800 residents in this period. • 15 VCS Groups were successful in Strength in Community Grant Fund

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						Round 3. Awards from the Strength in Community Grant round 3 Technical Grant were conditional on VCS Groups utilising the proposed equipment to build internal resilience, expand and promote their offers and most importantly to populate their own information on the GedlingVAC VCS Support search engine / CRM. • Over 5,000 residents benefited from extended reach of and access to over 500 local cost of living support, crisis intervention, family and older persons activities, social connection, warm and welcome spaces, other health and wellbeing offered promoted and connected to those in most need of them. • A replacement fixed Defibrillator was purchased for Killisick Community Centre plus training costs for groups supported, and costs of a mobile Defibrillator were awarded to the Gedling Play Forum. All VCS Services continue to be promoted via the Annual Gedling Guide 2024/2025 and in Health and Wellbeing

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						and Community E- Newsletters on an ongoing basis.
						Refurbish and Re-wire the Colwick Meadows Pumping Station
						Due to staff resilience issues, work slightly delayed. To be arranged Dec 2024.
PLAC12.02 Minimise the Borough's exposure to flood related events	Parks and Street Care	Climate Change and Natural Habitat		31-Mar-2025	30%	Bentwell Lagoon GBC are project managing the re profiling of the concrete channel and the base of the lagoon area. Starting from top end at water access point and including cutting back of greenery. The arisings dug out on site will be temporarily stored to drain the water for a short period before removal. By letting it drain we directly decrease our disposal costs (dry silt weighs less) keeping the program within budget. Dispose of arisings. Budget approx. £90K for total works. During the cooler winter/early spring weather, any odours in this instance should not be an issue.

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						Results of the sampling have come back as contaminated with petro-chemicals. Timescale: JCT Tender form being discussed with Legal prior to drawing up the specification, tender and using the ST drawings in the spec. Completion: Autumn 2025.
						Repair Dyke 85 Conway Road Ouse Dyke
						Sought Framework price. Let it to Alliance to sign. Legal sorted signing of the contract - Now signed. Alliance to speak to Env Agency about consent for temporary works first part of the contract. As part of contract award, a program will be produced which will give us the completion date. Pre contracts start meeting with the contractor. In contact with E.A and are producing the info for the temp works. Also producing a schedule with timeline for completion.

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						Timescale: Timeline: Start Jan 25 with completion date of 31 Mar 25.
PLAC12.03 Celebrate our local achievements (Pride of Gedling awards)	Customer engagement	Communities and Place		31-Dec-2024	100%	Pride of Gedling award ceremony successfully held on 6th November 2024
PLAC13.01 Seek to improve our domestic abuse response through the introduction and adoption of an established set of standards and an accreditation process. - Domestic Abuse Housing Alliance (DAHA) accreditation	Housing, growth and regeneration	Life Chances and Vulnerability		31-Mar-2025	20%	Staff surveys are underway and will be complete in the oncoming weeks. Results to be collated to create a full training programme.
PLAC13.02 Work with the Police and other agencies to identify, understand and prevent	Community Protection	Life Chances and Vulnerability		31-Mar-2025	65%	

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Domestic Violence, and to disrupt and dismantle Modern Slavery Groups. To make GBC & Nottinghamshire a risk location for traffickers						
PLAC13.03 Work in a targeted way with partnership agencies including the OPCC and the Police to put activities and community engagement in place to deliver a reduction in Crime, Youth Offending and a reduction in the fear of crime	Community Protection	Public Protection		31-Mar-2025	80%	
PLAC13.04 Invest in new and upgrade CCTV in priority hot spots	Community Protection	Public Protection		31-Mar-2025	100%	

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
PLAC13.05 Seek successful prosecutions and enforcement action for dog fouling, anti-social behaviour and against those that fly-tip waste	Community Protection	Public Protection		31-Mar-2025	50%	A review is being undertaken on the Councils Approach to Environmental Enforcement, and this work is ongoing. Until a new business model can be determined figures in this area of business have been reduced. with regards to ASB, officers have been proactive and CPNs have been issued. The Council has in place a PSPO along the Trent valley and the GAR, to deal with car cruisers, and in total 16 FPNs have been issues, and currently the Council is maintaining 100 percent payment rate. This is an excellent piece of joined up working through the community safety team and Gedling south neighbourhood policing team.
PLAC13.06 Review arrangements for resourcing enforcement function	Community Protection	Public Protection		31-Mar-2025	45%	A tender specification has been produced, with an operational document, and officers in both Public Protection and Legal are reviewing it.
PLAC13.07 Develop the Council's approach to licensing	Community Protection	Public Protection		31-Mar-2025	100%	

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
regulation and enforcement						
PLAC13.08 Streamline the Environmental Permitting Burdon in relation to the Environmental Permitting Regulations	Community Protection	Public Protection		31-Mar-2025	87%	
PLAC14.01 Progress the Greater Nottingham Strategic Plan in partnership with Broxtowe and Rushcliffe Borough Councils and Nottingham City.	Development Services	Sustainable Growth and Economy		31-Mar-2025	71%	A report which appears elsewhere on the agenda seeks to inform Members of the revised National Planning Policy Framework (NPPF) published on 12th December 2024 and seek approval to withdraw from the preparation of the Greater Nottingham Strategic Plan and instead commence the preparation of the Gedling Local Development Plan, to replace the Aligned Core Strategy which was adopted in September 2014 and the Local Planning Document which was adopted in July 2018. The report also seeks approval from Cabinet to approve the revised Local Development Scheme which includes a timeframe for the delivery of key milestones.

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						In partnership with Broxtowe and Rushcliffe Borough Councils along with Nottingham City Council we are developing a Strategic Plan, which sets out the policies which will help guide future development across our combined areas. Once adopted, the Strategic Plan will replace the Aligned Core Strategy and comprise part 1 of the Council's Local plan. The Strategic Plan will look at how Greater Nottingham's longer-term development needs can be met up to 2041 supported by more detailed policies which will be developed in each Council's own individual Part 2 Local Plan. The Strategic Plan will cover key strategic issues such as climate change; improving access to homes and jobs; infrastructure; and conservation and enhancement of the natural, built and historic environment. An important role of the Strategic Plan is to outline the approach to meeting housing need and include housing targets for each Council area.

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						The Growth Options Consultation took place between the 6th of July -14th September 2020 with an extension between 10th February and 24th March 2021. The 'Preferred Approach' document was considered by Cabinet on 8 December 2022. Members resolved to approve the Greater Nottingham Strategic Plan Preferred Approach document and Sustainability Appraisal in so far as it relates to Gedling Borough with the exception of proposals to release Green Belt land at Teal Close, in light of the Ministerial Statement made on 6th December 2022 and to be made clear in an updated National Planning Policy Framework, to allow a period of public representations. The consultation was launched on 3 January 2023 for a period of 6 weeks. There has been a press release, and a briefing note has been issued to all members.

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						The document does not include the full range of topics that will form the Strategic Plan but focusses on the vision and strategy for meeting longer term development needs, including the approach to housing provision and employment need as well as the strategic sites required to meet requirements. For Gedling Borough, the strategy for meeting longer term development needs is: - • firstly, to accommodate growth in and adjacent to the main built-up area of Nottingham. • secondly adjacent to the sub regional centre of Hucknall; and • thirdly in or adjacent to Key Settlements at Bestwood Village, Calverton and Ravenshead. The housing target for each borough is set by national government and for Gedling Borough the target is 7,950 homes up to 2041 plus a buffer of around 800 homes. Much of the target

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						is already met by sites that are allocated for development or have planning permission, such as: - • the strategic sites at Gedling Colliery/Chase Farm and Teal Close (both on the edge of the urban area); and the strategic sites at Top Wighay Farm and North of Papplewick Lane (both on the edge of Hucknall) The Preferred Approach proposes an extension to the existing allocation at Top Wighay Farm of 640 homes. A further discrete consultation was undertaken in Q3 2023/24 for a preferred approach to logistics sites. None of the preferred sites are located within Gedling. The consultation on the draft Greater Nottingham Strategic Plan began on Monday 4th November and ends Monday 16th December. The extension to the existing allocation at Top Wighay Farm has been increased to 710 homes.

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PLAC14.02 Undertake a review of the Infrastructure List as part of the review the Community Infrastructure Levy Policy.	Development Services	Sustainable Growth and Economy		31-Mar-2025	55%	Reported to Cabinet on 12 December 2024 to seek approval for to commence a 6-week public consultation on revised Strategic Infrastructure Projects to be funded through the Strategic receipts of the Community Infrastructure Levy (CIL). Public consultation commenced in January 2025.
PLAC14.03 Put in place a design code for the Borough	Development Services	Sustainable Growth and Economy		30-Sep-2024	100%	
PLAC14.04 Create and implement Housing Strategy to include consideration of the needs of vulnerable groups including those with physical/learning disabilities and older people who may need adaption to remain in their accommodation.	Housing, growth and regeneration	Sustainable Growth and Economy		31-Mar-2025	80%	The strategy is still being drafted with the aim of being put out to consultation later in 2025.

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PLAC14.05 Identify and deliver key interventions to prevent homelessness and rough sleeping.	Housing, growth and regeneration	Life Chances and Vulnerability		31-Mar-2025	45%	Work ongoing to see if a South Notts permanent provision can be created
PLAC14.06 Initiate a project to extend the supply of temporary accommodation in the Borough to reduce reliance and spend on B&B as part of works to ensure that the Borough has suitable temporary accommodation to reduce reliance on B&B	Housing, growth and regeneration	Life Chances and Vulnerability		31-Mar-2025	100%	Additional TA units have been acquired during 2024/25 to address the demand for such accommodation.
PLAC14.07 Designated Resettlement Officer to work directly with refugees and asylum seekers	Housing, growth and regeneration	Life Chances and Vulnerability		31-Mar-2025	100%	Resettlement Officer appointed and in post.

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PLAC14.08 Promote the Uptake of Energy Efficiency Measures in Domestic Properties	Public Protection	Climate Change and Natural Habitat	✓	31-Mar-2025	100%	Devolution funding scheme successfully complete. Maximised use of funding. £578,078 worth of measures installed in 29 homes including solar panels and external wall insulation. 28 homes improved to Energy Performance Certificate rating (EPC) to band C or above. Home Upgrade Grant 2 scheme completed. 24 low energy performance homes not connected to the gas network for heating upgraded with 41 energy efficiency measures. 12 homes received solar panels, 4 received air source heat pumps, 7 received high retention storage heaters and a range of insulation measures were also installed. £364,585 was spent on the scheme.
PLAC14.09 Address private landlords and managing agents who intentionally let sub-standard accommodation and do not comply	Public Protection	Public Protection Portfolio	✓	31-Mar-2025	100%	This quarter dedicated Housing Enforcement Officer has served three Notice of Intents (Civil Penalty stage 1) for £4,600, £1,800 and £6,200 respectively. One Final Decision Notice (Civil Penalty stage 2) has been issued for £1,200. Representation has been

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with the law and where necessary take appropriate enforcement action						received in relation to three Notice of Intents. The Housing Enforcement Officer's proactive actions have directly or indirectly led to 30 applications being submitted to the team and two safeguarding referrals, 1 complex needs referral and 1 Age UK referral being made to help support tenants. The Housing Enforcement Officer has been involved in two joint investigations with Nottinghamshire Police where properties have been suspected and then confirmed to have cannabis grows. The Housing Enforcement Officer attended a warrant entry for one of these properties with Police colleagues and is currently gathering evidence on whether an offence has been committed under the Housing Act 2004 by the landlord failing to licence the property.

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
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The Housing Enforcement Officer has undertaken 70 door knocks, predominantly in the Honeywood Gardens area to try and establish whether properties should be licensed. Investigations in relation to these door knocks are still ongoing but early indications are that a significant number should be licensed but are not.

The large influx of selective licensing applications received since the start of new phase 1A scheme in January has meant the primary focus has been to do the initial checks required to verify we have all the information we require to be able to process the application. The wider SL team has had to support the business apprentice in carrying out these checks and going back to applicants to bring about any missing information.

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
						To date 413 Applications received for Phase 1A (Netherfield) and the team is in process of administering the applications, inspecting properties and issuing the licences for phase 1A and phase 2.
						533 licence applications have been received for phase 2 selective licensing scheme with 437 Licenses issued so far.
						Damp and mould action plan being implemented. In reactive work 9 damp and mould cases investigated, 3 properties with category 1 damp and mould hazards (high risk) remediated and 3 with category 2 (lower risk) remediated. Through proactive property licensing work 2 properties identified with category 1 (high risk) damp and mould and 1 with a category 2 (low risk)

Code & Title	Responsible OUs	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
						damp and mould hazards identified. Officers working with landlord/agent to improve the properties. 7 damp and mould advice leaflets issued in quarter 4.
